

# ANNOUNCEMENT OF VACANCY

# **PLEASE POST**

# 2020-21 SCHOOL YEAR

(Posted: 12/14/2020)

**POSITION:** Director of Secondary Education

The Ritenour School District seeks an experienced secondary administrator with a vision and mission focused on student achievement, social-emotional learning, career and college readiness, and teacher development and leadership, to collaboratively lead through innovative and student-centered initiatives.

#### **QUALIFICATIONS:**

Appropriate Missouri Certification or eligibility, minimum three years of teaching experience. Three years of building level administrative leadership experience required at the secondary level. Applicant must have a master's degree in educational administration, doctorate degree preferred. The ideal candidate must be a strong academic leader with successful experience with secondary school turnaround who can clearly see both possibilities and obstacles, and develop a plan of action to move academic achievement forward. The applicant must demonstrate success working with administrators and staff at multiple school locations with diverse student populations. Expertise in the area of instructional leadership specific to the secondary level is essential. The applicant must possess collaborative leadership skills, strong communications skills, be an effective problem solver and advocate for a school culture and instructional programs to ensure student learning and staff professional growth.

## <u>Application Submission Procedure – External Candidates</u>

- To ensure full consideration, please visit the Ritenour School District website-<u>www.ritenourschools.org</u> and complete our online application.
- Applications are accepted only through this process-mailed or emailed application materials will not be considered.
- Upload letter of interest, resume, three (3) letters of recommendation, a copy of your Missouri certification, and transcripts.
- All documents are required-partial or incomplete application materials will not be considered or reviewed; please make sure that all documents are uploaded appropriately.
- Applications should include a description of your leadership philosophy as it relates to equity, include specific systems
  necessary at the secondary level to ensure equity and high performance of all students in preparing students for career or
  college readiness in 500 words or less.

## <u>Application Submission Procedure – Internal Candidates</u>

- To ensure full consideration, please visit the Ritenour School District website-www.ritenourschools.org and "Sign In" as an employee.
- Click "Staff Website" and then under Quick Links click on "Internal Job Postings,"
- New applicants will create an Internal Profile and click on "Job Listings" and apply for the position.
- If you already have an Internal Profile, click on "Job Listings" and apply for the position.

**DEADLINE:** January 15, 2020

#### Please Contact:

Dr. Mike LaChance, Assistant Superintendent

Visit our Website! www.ritenourschools.org

#### The Ritenour School District

- Suburban district in St. Louis County, Missouri.
- Six elementary schools, two middle schools, one high school, School for Early Childhood, International Welcome Center, and Husky Academy Alternative School serving over 6,000 students.
- Excellent employee salaries and benefits.
- Named One of the Best Places to Work in St. Louis.

The Ritenour School District is an Equal Opportunity Employer and does not discriminate because of race, color, creed, sex, age, national origin or disability.